

# GFA Workshops

**P**rofessional

**G**rowth

**P**ractical

**C**ontent

**Trainer: David Wood**

- ✓ Not Just the “Rules”; It’s About the “How To”
- ✓ Maximum 25 People = Individual Attention
- ✓ Valuable Information Presented in a Hands-On Style
- ✓ Applicable to Your Day-to-Day Work
- ✓ Questions Welcomed and Answered
- ✓ 8:30 am – 2:30 pm (Lunch Provided)

**Cost per Person:** \$150.00 each class.

**Location:** TBD - Regional Workshops

**To Enroll:** Email your POs **and** Registration Form to [Orders@pgpc.org](mailto:Orders@pgpc.org)

**Questions?** Contact Gilda at 480-699-4458 or [Orders@pgpc.org](mailto:Orders@pgpc.org)

**Cancellation Policy:** No Refund if cancelled within 8 days of event.

## Registration Form

**Thurs, Aug. 24, 2023      Cartwright ESD District Office      Reconciliations:**

How to do the Prep work, What Reports need to be run and How can I find my errors. All the Steps of GFA Reconciliation.      5220 W. Indian School Road Phoenix, AZ 85031

**March 2024      Pendergast ESD      How to Fix Your “Audit Hits”!:**

Did You Have Construction In Progress Issues? Were you Missing Data in Your Records, Did you have Temporary Tag Problems, or have E-Rate Compliance Concerns? Did you forget about the Federal Requirements for inventory? When was the last time you tested your Stewardship List?

**Fri, April 26, 2024      Sunnyside USD      Get Ready for Physical Inventory:**

This workshop will take you through the process. What about the need to organize? Have you labeled each room at each site? Is your scanner software updated? What other information do I need to gather, what lists do I need to review and what about coordination of efforts?

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District

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Name

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Position

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Office Phone

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Cell Phone